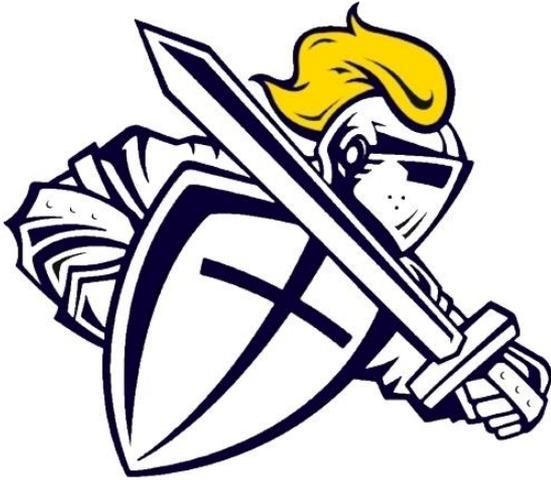


Grace Christian Academy



Elementary
Student Handbook 2020-2021

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Welcome to GCA

Vision Statement

The vision of GCA is to know wisdom and instruction, to understand words of insight, to receive instruction in wise dealing, in righteousness, justice, and equity; to give prudence to the simple, knowledge and discretion to the youth
~Proverbs 1:2-4

Mission Statement

The mission of GCA is to develop **wise students** through relationships, instruction, and service.

GCA Core Values

- For students to have a personal relationship with their Lord and Savior Jesus Christ
- For students to acquire and cultivate Wisdom (knowledge and skill) which leads to productive, meaningful lives for the glory of God;
- For students to discover, nurture, and discipline their God-given talents
- For students to develop habits that lead to righteous living, striving to live honestly and justly.

Philosophy of Education

GCA is a ministry of Grace Baptist Church (see <https://www.gracebaptist-church.com/> for more information). God has established GCA for the purpose of impacting lives for eternity through Biblically-based and Christ-centered education. Grace is committed to the biblical view that all wisdom and knowledge come from the LORD (Colossians 2:2, Proverbs 2:6). We believe that although man was originally created in the image of God, it was through the sin of one man, Adam, that spiritual and physical death resulted for all mankind. It is only through the redeeming work of Jesus Christ on the cross that man is capable of knowing God and having a right relationship with him (Romans 5:17). Jesus Christ is the only way to God the Father (John 14:6).

We believe the Bible in its original writing, is inspired by God, without error and the standard by which all knowledge is judged and taught. (II Timothy 3:16-17). We believe that God's word contains wisdom that is current for this generation and that God has reveals Himself through His written word and Creation (Romans 1:20, II Timothy 3:16). A Christian worldview seeks to teach all subjects as part of the total truth of God, and the revelation of His nature and

character. We believe that effective education goes beyond simple head-knowledge and must take into account the spiritual, intellectual, social, emotional, and physical aspects of the student. We encourage students to become all that God has created them to be and, in so doing, bring glory to God the Father.

We believe that God has placed on parents, the responsibility of training, and teaching God's truth. We believe that Grace is here to assist and collaborate with families by helping equip students to embrace Biblical truth, strive for academic excellence, and model Christ-like leadership. We also believe that it is scriptural for the family to be committed to a local biblically-based church. It is through the partnership of family, church, and school that we train a generation that is "thoroughly equipped for every good work" (II Timothy 3:17).

We believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual will be repudiated and are not in accord with Scripture nor the doctrines of GCA. GCA is unbending in its dedication to providing the best educational environment for students entrusted to its care. Its administration, faculty, staff, and curriculum adhere to the precepts and principles of the Holy Scriptures.

The statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe.

Parents Code

Our parents play a vital part in the total program of GCA. The emphasis, again and again, has been placed upon the importance of parents cooperating with the school for the education of the child. We believe that the following code, when subscribed to by all our parents, will make GCA a school that would truly honor the Lord and produces the finest education possible:

- I will pray regularly for the teachers and administration of GCA.
- I will cooperate fully in the educational functions of GCA.
- I will support the school through gifts in addition to my tuition payments as the Lord enables.
- I will undertake volunteer duties and responsibilities for GCA as opportunities arise, and as God provides time and strength.

- I will regularly attend meetings and functions of the school.
- I will recommend GCA to others as opportunities arise.
- If I become dissatisfied with the school in any respect, I will seek to resolve the matter with the person or persons involved, rather than seeking to spread criticism or holding a negative attitude in my heart. I will not criticize the school before my children. I will follow the biblical instructions found in Matthew 18:15.
- I will seek the advancement of GCA in all areas: spiritually, academically, and physically.

Academic Policy

Academic Accommodations

Although Grace is not equipped to provide individualized education programs for students with significant physical, cognitive, or emotional disabilities, we are committed to doing everything we can to accommodate learning challenges. While Grace students must meet the school's educational standards for learning in each of their classes, we value working with families so students can grow and succeed despite challenges in their life. Our desire is to ensure that each student's needs are met, and expectations are clear to the Student Services staff, parents, students, and teachers. When students are appropriately supported in their educational experience, they are often able to stay on track in meeting their educational and career goals.

Grace is committed to providing reasonable accommodations for students with disabilities. While this often takes more time and planning, teachers understand that these accommodations are needed to provide equitable learning opportunities.

Because GCA staff do not have the training to adequately assess the needs of students with special needs, we will only make modifications to course work if the student has an Individualized Education Plan (IEP) from his/her local school district or from Kankakee School District #111. Modifications we are able to make if required by the IEP are extended work and test time, reduction in workload, copies of teacher notes, strategic classroom seating, tests read to the student, etc.

Families whose student requires pull out services during the year will be billed a yearly fee of \$500. Additionally, transportation provided by GCA to District 111 for services is an added yearly fee of \$500.

Cheating

First Offense.

The student will receive a zero on the test or assignment and a level 2 discipline. The teacher will call the parent as soon as possible and explain the matter. The teacher will also make a report of the incident to the principal.

Second Offense

The student will receive a zero on the test or assignment and a level 3 discipline. The teacher will report the incident in writing to the principal. The principal will call the parents and inform them of the situation and the consequences.

Grading System

1st-12th grade students use the following grading scale in their classrooms. Elementary students also use Excellent (E), Good (G), Satisfactory (S), Needs Improvement (N), in non-academic classes such as handwriting, choir, physical education, and art.

Grading Scale	Letter Grade	GPA Value	Weighted GPA
100-97	A+	4.0	4.4
96-93	A	4.0	4.4
92-90	A-	3.67	4.04
89-87	B+	3.33	3.66
86-83	B	3.0	3.3
82-80	B-	2.67	2.94
79-77	C+	2.33	2.56
76-73	C	2.0	2.2
72-70	C-	1.67	1.85
69-67	D+	1.33	1.46
66-63	D	1.0	1.1
62-60	D-	.67	.73
Below 60	F	0	0

Homework

Homework is a necessary part of the educational process. It reinforces what is being taught in the classroom and teaches the student responsibility. We **expect** and **inspect** your child's homework. If your child is not in the habit of having homework or has never developed proper study habits, assistance at home will be needed. The teacher will not give unreasonable amounts of homework. If your child is spending excessive amounts of time doing homework, proper study habits may need to be developed as well as a schedule that will allow school and home responsibilities to be fulfilled with sufficient personal time remaining.

Homework time will vary among students. Factors include the amount of work finished during the school day, speed student works and comprehension of assignment, and make-up work from being absent. Please contact your child's teacher if you have any concerns about the amount of homework having to be completed each evening.

Appearance Code

In a school setting, there must be order in an effort to encourage the concentrated study and avoid as much distraction as possible from the learning experience. At GCA, our goal is for our students' appearance to reflect biblical principles and values. Those principles and values encourage one's focus to be on one's inner self (I Sam. 16:7). We want our students to glorify God in all they do, including the way they dress for school and school activities.

Responsibility

Parents are responsible for making sure their children dress according to school code during the school day and at all school functions. The process of parental responsibility begins by:

- developing and fostering an attitude in the student that recognizes and upholds the authority of the school in setting a dress code.
- purchasing clothing to be worn to school that is appropriate and meets the code.
- making sure that the child is dressed appropriately before leaving for school.
- upholding the consequences outlined in this handbook if the code is broken.

If a student or parent has a question of whether a specific garment or style is appropriate, the time to check is before it is worn. **Appearance standards apply when students are on campus or at any school activity unless otherwise directed by administration.**

We want students to be comfortable, to learn to make correct choices and to be able to have a sense of "fashion" or "style" within the acceptable boundaries of being neat, clean, modest, appropriate, and non-distracting.

Grace strives to maintain a positive and professional learning environment, which reflects God's call to modesty and purity. Consequently, our appearance should encourage the concentrated study and should in no way distract from the learning process. Therefore, our appearance code is defined by two specific standards: modesty and professionalism.

Modest

First and foremost, a student's appearance should reflect his/her identity as a follower of Christ. Everything we do is an expression of our relationship with God, and in His Word, God makes it clear that we are to be modest and treat our bodies with the utmost respect. Students' appearance should also reflect the Christian value of encouraging the focus on the inner self, not the outer. It is also important to note that what is "in style" is not always in accordance with the standards we seek to reflect. However, as Christians, we are called to be "different than the world." Therefore, we have some basic guidelines that we expect students will meet in accordance with these biblical standards. The standards of modesty should be reflected in a student's dress at all times.

Professional

We want students to be comfortable, but we also expect that a student's appearance should meet basic standards. As a learning community committed to excellence, we desire to wear clothes that are appropriate and create this type of learning environment. It is important to note that these standards do not involve morality; rather, they are preferences that Grace seeks to uphold in our school community. This is also in place to prepare our students for their future when they may have various appearance codes at their places of employment or other venues.

Process for Dress Code Accountability

- No clothing that is tight-fitting, revealing, sheer, or allowing of the undergarments or their outlines to be seen through the outer layer of clothing.
- Skirts, dresses, and shorts should be knee-length.
- Tank tops should have straps with a width of at least three fingers.
- Shirts should not reveal mid-riff when arms are raised or when the student bends over.
- Shirts must also cover enough of the chest that when the student's hand is placed horizontally at the base of the neck, no skin is visible below the hand.
- Hair should be neat and clean, out of the face and eyes—no unnatural hair colors.
- Piercings should be limited to ears. No gauges.

Attendance Policy

Punctual and regular attendance at school is not only the law but also a shared responsibility between the student and the parents(s) or guardian(s) to ensure the integrity of the student's academics. If a student is absent from school, **please call the office before 9:00 AM** so that the absence can be marked

excused. Excused absences are allowed for sickness, medical appointments, or a death in the family.

A student who is absent more than 9 days (excused or unexcused) in one semester **from school** will receive no credit for any class during that semester. *Exceptions to this policy will be made for doctor verified extended illness, a death in the immediate family (father, mother, sibling), or where travel may be necessary for a funeral.*

Pre-arranged Absence

- If possible, parents should contact the school at least **two weeks in advance** of the absence.
- Students assume full responsibility for all missed classes and assignments. All assignments are due on the day designated by the teacher. Assignments not completed on time will not be awarded credit. Tests and quizzes must be made up within one week of the student's return to school and at the convenience of the teacher.

Tardiness

GCA does not distinguish between an excused tardy and an unexcused tardy. Students are allowed to be tardy to school three times per quarter. After this initial grace period, three days of being tardy in any one grading period will equal an unexcused absence.

Elementary begin school at 8:15 AM. Students are considered tardy after 8:30 AM and must report to the office to receive an admit slip.

Late and Make-Up Work

Students who miss class because of excused absences will be entitled to make-up work using the following guidelines:

- For each day's absence, students will have one additional day to turn in work, except for long-term assignments with a specified due date.
- Students will receive a zero for any homework missed because of an unexcused absence or unexcused tardy.
- Athletes or students involved in other extra-curricular activities are responsible **the next day** for work missed because they were not in class. Assignments should be obtained by the student prior to leaving for such trips.

Discipline Policy

“No discipline seems pleasant at the time, but painful. Later on, however, it produces a harvest of righteousness and peace for those who have been trained by it.” ~ Hebrews 12:11

Part of the mission of GCA, through cooperation with the home and church, is to help equip students to model Christ-like character. The home has been given the primary responsibility for the development of character (*Deut. 6:6-9*), and the school acts as a delegated authority to reinforce values and principles being taught at home.

Not all of our students come from homes where biblical standards are strongly emphasized. However, students are expected to follow our standards of conduct willingly and with a good spirit. Effective classroom discipline is a necessary ingredient for a good learning environment. To maintain this environment, we expect students to conduct themselves appropriately. It is the purpose of the disciplinary system to aid young people in the development of Christian character. The Scripture says that all things should be done “decently and in order” (I Corinthians 14:40). Thus at GCA, discipline is maintained, which is firm and consistent, yet tempered with love.

1st Violation: Warning.

2nd Violation: 5 minutes of a privilege denied or merits removed.

3rd Violation: 10 minutes of a privilege denied or merits removed.

4th Violation: Student is removed to another room, and parents are contacted.

5th Violation: Student is sent to the Supervisor, parents are contacted, and discipline administered.

Persistent problems may result in an in-school or out-of-school suspension, the length of which will be determined by the administration based on the severity of the conduct. Serious offenses, such as lying, cheating, fighting, direct disobedience, disrespect, stealing, use of profanity, etc., will be dealt with immediately, and the parents will be contacted. A student who has continual problems in these areas will be evaluated by the administration and school board and may be dismissed or refused re-enrollment the following year.

Violence against school personnel will not be tolerated. Police will be called immediately, and the student will receive up to 10 days of OSS or immediate expulsion depending on the decision of the principal and the school board after a review of the situation.

If at any time the principal and the school board determine that a student's presence in school is detrimental or harmful to the overall life and mission of the school, that student will be asked to withdraw or will be expelled. *GCA retains the right to amend, discontinue, or vary from these procedures without prior notice.*

Disciplinary Probation

From time to time, it is necessary to put a student on disciplinary probation as a last resort before dismissal from school. The administration will review probation situations periodically. Students who have failed to meet the conditions of the behavioral probation will be asked to withdraw from the school.

Re-Admission After Disciplinary Action

To be considered for re-enrollment after being dismissed from the school (or for enrollment after dismissal from any other school), the student and his parent(s) or guardian must meet with the administrator to determine if the discipline has accomplished the desired development in spiritual maturity. Normally, the school's administration will only consider a student for re-enrollment after one semester has elapsed.

Additional Reasons for Dismissal

- Parent(s) will not cooperate with the administration of the school.
- A student's negative influence makes it inadvisable for the student to remain in GCA.
- Continual failure to achieve academically or continual lack of effort.
- Threats to teachers or staff members.
- Destruction of school property.
- Forcible entry into the building or a bus after school hours.
- Obscene gestures and language directed at the faculty or staff.

These policies have been established in an effort to help protect children.

Biblical Response to Questionable Situations

It is our desire that students learn to confront one another in the spirit and instruction of Matthew 18. Therefore, a student should confront other students who are involved in actions contrary to biblical principles and institutional standards. If repentance is not achieved, the Gospel of Matthew instructs us to take another Christian to confront again. We suggest that student invite a teacher with whom they have a positive relationship to intercede with them. If repentance is still not achieved, the student, along with the one he has invited to

intercede, should go to the administration. In this way, we seek to encourage students to stand for righteousness.

General Information

Accident Insurance

All students will be covered during school hours and while involved in any school activity by a blanket student accident insurance policy. This insurance is **secondary** to your personal insurance. There is no charge for this service. No additional insurance will be available through the school.

Achievement Tests

Tests are administered each spring in grade levels K-11 to measure academic progress and to compare that progress with public and private school students from all over the United States. This testing provides parents, students, and GCA with very specific evaluations of strengths and weaknesses that can be used to improve the academic progress of GCA and help each student individually.

After School Care

At 3:30 pm, students will be taken to “After School Care.” All students must be picked up by 5:30 pm. There is a \$3.00 per hour charge for this service. **Students not picked up by 5:30 p.m. will be assessed a \$1.00 *per minute* late pickup fee.**

Arrival & Departure

Arrival:

K3-5th graders arriving will report directly to before-school care. At 7:50, their teacher will pick up K3-kindergarten students. The supervising teacher will lead 1st-5th graders to the gym until the school day starts.

Departure:

K3 - 1: parents may wait for children outside of their classroom.
2 - 5: parents may pick up their children at the doors by the church.

Bullying/Harassment Policy

Students (and Faculty) should realize that their commitment to living a life of integrity and following the standards set forth in God’s Word (the Bible) is ongoing, not limited to the school day.

Grace does not condone or allow harassment of others by teachers, administrators, support staff, students, or other persons either at school, during school events, or online, particularly related to social media and text messaging.

- Any person who believes he/she has been subjected to harassment should report it immediately to an appropriate superior. Students may report to a teacher, administrator, or counselor. Teachers should report an offense to his/her administrator, or if it is the administrator he/she is reporting, to the Head of School, or if it is the Head of School he/she is reporting, then and only then to the President of the Board of Trustees.
- Each report will be given serious consideration and investigated appropriately.

Reports of harassment and subsequent investigations will be handled as discreetly as possible to avoid the embarrassment of the person making the report or a person who may be unjustly accused.

Any person who is determined to have violated this policy will be subject to disciplinary action, including the possibility of employment termination (for staff members) or expulsion (for students).

Harassment includes, but is not limited to:

- Making unwelcome sexual advances.
- Cyberbullying, which includes intimidating harassment or creating a false profile on social media outlets.
- Engaging in improper physical contact.
- Making improper sexual comments.
- Writing a note to someone else, either electronically, by hand, through social digital or social media, with content that may be construed as sexual, or “unwholesome,” as defined in Ephesians 4:29.
- Using words (written or spoken), pictures, objects, gestures, or actions relating to sexual activity (or sexting) to create a sexually intimidating, hostile, or offensive learning or working environment. This can be intentional or unintentional.
- Any other form of ridicule of others based on race, physical characteristics, ability, family background, or similar feature is harassment.
- Intimidation/bullying of any kind intentionally or unintentionally through joking. Joking is not an excuse for harassment or bullying.
- Destruction of personal property.

Any suspected cases of child abuse or neglect are required by law to be reported to the proper state agency, which protects the rights of individuals in such cases.

All students and all school employees are expected to conduct themselves with respect for the dignity of others.

If a student or parent feels any part of this policy has been violated, they should immediately report it to the administration of Grace to ensure correction can take place.

Crisis Management Policy

In the event of a crisis on the Grace campus, parents will be notified of events when it is safe for Grace staff to do so. Faculty and Staff are trained by the Police Department and will follow the procedure to run, hide, and fight.

Emergency Closing of School

For reasons of extreme inclement weather, the school will be called off (Usually with District #111). Announcements are made as early as possible over Facebook, www.gracecrusaders.org, and through the PARENT ALERT telephone/email system.

Financial Aid

Families applying for financial assistance will need to complete an application and submit the necessary supporting documentation to FACTS Grant and Aid Assessment. Applications are accepted from March 1st through April 3rd for the next school year. Applications must be submitted online. Students who receive financial aid are not eligible for any other tuition discounts and could lose this benefit if their tuition payments are missed.

Gum, Candy, & Cough Drops

Gum is a nightmare for our cleaning staff and is therefore not allowed in school. Food and drink in the classroom is a distraction and also becomes a problem for our cleaning staff. Therefore, food and drink other than water outside of the cafeteria is prohibited. Consumption of food and drink is also prohibited in the hallways and at student lockers.

Illness & Communicable Diseases

If a child shows signs of illness (fever of 100 degrees or higher, vomiting, or diarrhea), do not bring them to school. **A child must be free of these symptoms for 24 hours before they return to school.** Children with a contagious condition should be kept at home until there is no danger of passing the condition on to others. If a child becomes ill at school, the parent will be called to pick up the child at the school office.

Lunches and Lunch Periods

GCA does not provide a hot lunch program for students. Some vending snacks are available for purchase, as well as a variety of soft drinks, juices, and milk. Otherwise, students can bring sack lunches from home. Punch cards in the amounts of \$5, \$10, and \$20 are available for you to purchase for your student.

Medication Policy

The State of Illinois requires physical examinations for students entering Kindergarten and 6th grades. The State also now requires a dental examination or waiver for students entering Kindergarten, 2nd, and 6th grades. Additionally, K-3, K-4, and K-5 students must have the results of a lead screening and TB screening on file. Illinois also requires that each student has on file in the academy office an immunization record that shows the student is current with all immunization requirements. An eye exam or waiver is required for all K-5 students and any student entering an Illinois school for the first time. **The academy is required to suspend any student who does not comply with these state requirements by October 15th!**

Each student participating in interscholastic sports or cheerleading must have a physical exam form on file each year before the student-athlete is permitted to practice or play. This requirement also applies to out-of-state students enrolling in an Illinois school system for the first time.

When it becomes necessary for a student to take prescribed medication during the school day, the following procedures apply:

- The student **MUST** bring the medicine to the office immediately upon entering the building. Instructions should be included as to the frequency and quantity prescribed.
- The Office must have written parental permission before it will be given.
- The medication must be in the original package – loose or bagged pills will not be accepted or administered.
- No student may, at any time, give medication to another student.
- The school office will **NOT** provide aspirin/acetaminophen/ibuprofen/Pepto Bismol or other over the counter drugs.
- The school office will provide antacids, cough drops, and bandages.
- The school allows for the self-administration and self-carry of **diabetes medication** or **asthma medication** upon receipt of a signed parent permission form and a physician and parent signed plan/prescription, both of which will be maintained in the school files.
- **ONLY** the office personnel will dispense prescribed student medication.

Please note that GCA is not responsible in case injury occurs while school personnel is helping a child administer asthma medication.

Non-Discriminatory Policy

GCA admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students in the Academy. It does not discriminate on the basis of race, color, gender, national and ethnic origin in the administration of its educational policies, admission policies, athletic and other school-administered programs. All new students will be placed on a one-semester probationary period. Parents may register in the school office during regular office hours.

The school will be in general compliance with the applicable sections of the Illinois School Code, with relevant case law (including Plyler v Doe), and with 23 Illinois Administrative Code Part 425.

Standard of Conduct

GCA holds that the Bible is the infallible, divine Word of God and that salvation by faith in Christ is the initial step in the Christian life. There is an adequate biblical basis for the idea of spiritual growth into the image of Christ (Romans 8:29), which is the work of the Holy Spirit (II Corinthians 2:18). This growth begins with the initial act of saving faith and continues throughout life. The Holy Spirit makes the Christian conscious of the biblical demands for a holy life which fulfills both God's moral law and high law of love (Matthew 22:37-39, Romans 13:8-10, Galatians 5:14). The result is a life consecrated unto God and separated from the world. GCA must, therefore, provide an environment conducive to the spiritual growth and development of young people who are not yet mature Christians. A standard of conduct based on the following biblical imperatives is necessary to provide such an environment. All of the activities of the Christian must be subordinated to the glory of God who indwells us (I Corinthians 8:9, 12-13, 10:32). The Christian will endeavor to avoid practices that cause the loss of sensitivity to the spiritual needs of the world and loss of the Christian's physical, mental, or spiritual well-being. (I Corinthians 9:27).

A sense of the need for spiritual growth in the light of these principles has led us to adopt the following standards which it is believed are conducive to the environment that will best promote the spiritual welfare of the student. The school, therefore, requires each student- whether at home, school, or elsewhere:

- To refrain from swearing, smoking, drinking alcoholic beverages, the use of illegal drugs, gambling, pornography, premarital sex, or gang involvement as identified by the local law enforcement agencies.

- To maintain Christian standards in courtesy, kindness, honesty, morality.

The selection of the restrictions mentioned in this pledge may appear arbitrary to some, but while not condemning others who see differently, GCA believes that the restrictions named are types of conduct that are detrimental to the standards established as its objective.

Students are expected to abide by these standards throughout their enrollment, whether at home, school, or elsewhere. Students found to be in violation of the above-mentioned standards **may be asked to withdraw whenever the general welfare demands it.**

Stealing

We require our students to respect each other’s property and the property of their teachers and of the Academy. The taking or use of another’s property without their permission will be considered stealing and will receive discipline in accordance with the GCA policy. We encourage students not to bring valuable items to school. If they are brought to school, they should be kept locked in a locker or given to a teacher for safekeeping.

Technology/Cell Phone Policy

Technology and the Internet are incredible resources that can greatly expand the learning and educational process but can have significant repercussions as they also open the door to access information that would not be consistent with a life of righteousness. Therefore, as Christians with the privilege of computer access, there comes responsibility and accountability. Grace expects that all students using the school’s network and computer services will:

- Have the permission of their parent or guardian,
- Agree to abide by Grace Policies.

Technology Goals

- We want students to master the basics of managing their electronic resources to achieve their learning goals.
- Students need to use technology to interact with people through social media in a manner that fosters collaboration and draws people closer to the Christian community.
- We want students to use technology to develop the ability to discern relevant, valid information to use in their academic pursuits.
- We want to help students develop “technology discipline,” so it does not become a distraction that detracts from relationships and productivity.
- Preschool – 2nd Grades: Minimal screen time
- 3rd – 5th Grades: Practice for junior high & high school

Visitors

All visitors and parents are required to come to the office when visiting GCA. Items such as lunches and gym clothes that need to be delivered to students should be brought to the office where the secretaries will see that they are delivered. Office hours are from 8:00 am to 4:00 pm when school is in session.

Prospective students may visit GCA as long as they secure a visitor's pass from the office. This must be approved by the principal at least a day in advance, as visiting students will be expected to dress in accordance with the dress code. Student shadowing is also allowed as long as the appropriate form has been completed and returned to the GCA office for administrative approval one week before the shadow date.

Withdrawals

Student withdrawals from GCA are handled through the school office. In order to transfer academic records, all fees must have been paid, all books and other school belongings returned, and the proper forms completed. Students who withdraw may not re-enroll within the same semester or within a ninety-day probationary period.

Weapons

In order to maintain a safe environment for all at Grace, no weapons (guns, knives, etc.) or any other potentially dangerous items (lighters, combustible materials, lasers, shock-causing devices, etc.) shall be brought to school, to any school event/trip, or onto school property. Bringing a dangerous or even potentially dangerous item to school or to a school event, or acting in any way that causes potential danger to self or others will be grounds for immediate suspension and/or expulsion. Because we care deeply about the safety of everyone in our community, we will have very little tolerance for inappropriate behavior in this area of safety.

Check out our Website for the latest information:



Or our Facebook for the latest events and pictures.



2499 Waldron Rd.
Kankakee, Illinois 60901
(815) 939 – 4579 – Office
<https://www.gracecrusaders.org/>