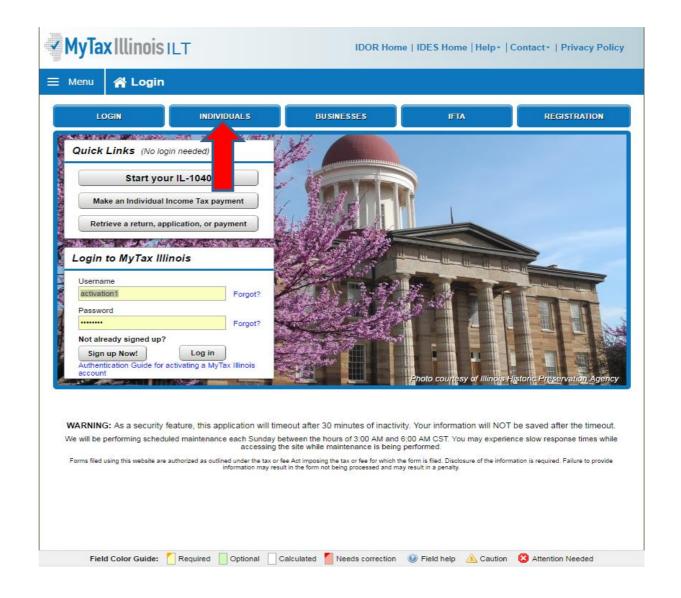


# Invest in Kids Act tax

credits

Step #1
Obtain a "Letter ID."

Substep a:
Go to mytax.Illinois.gov
and click on the
"Individuals" tab.

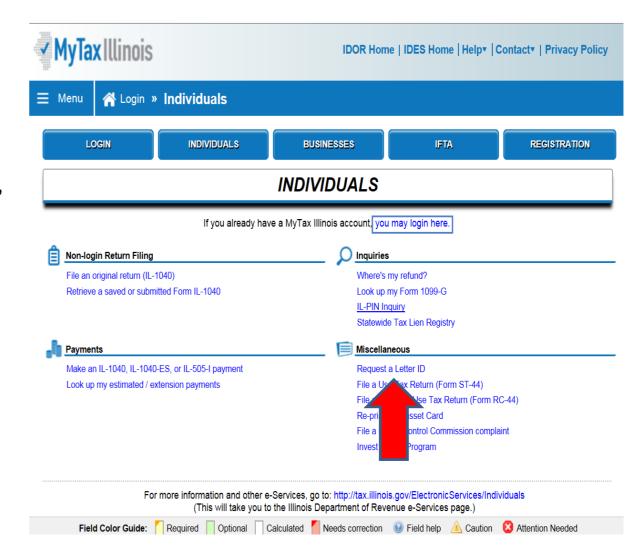


#### Substep b: Click on "Request a Letter ID"

You will need your Social Security number, your Drivers License number, and your email for confirmation to be sent.

Submit your request and in 7 to 10 days you should receive via USPS a letter containing your ID.

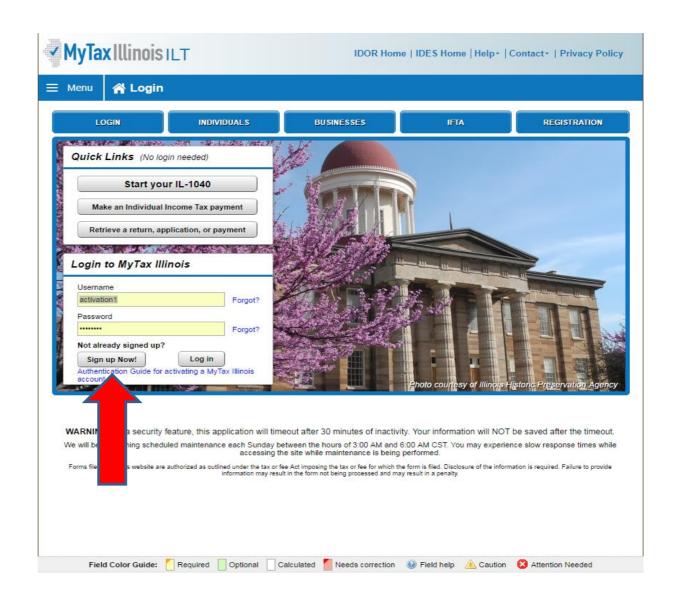
Once you have the Letter ID in hand you can proceed to Step #2.



# Step #2 Allocate a contribution

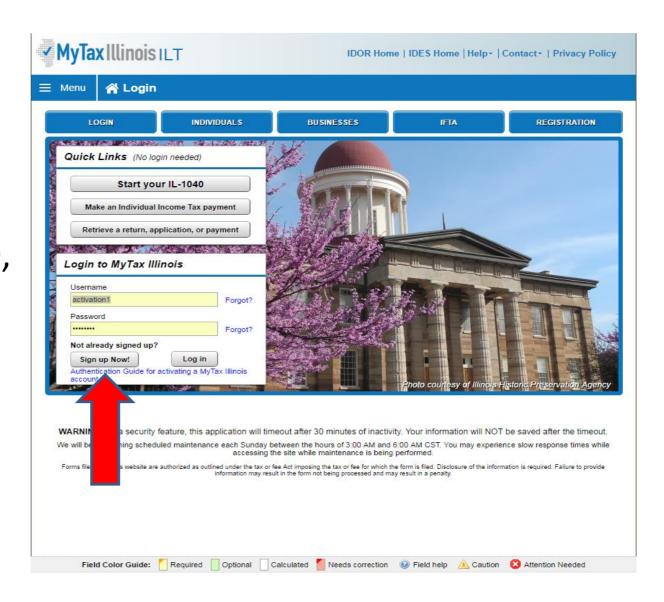
a) Login to MyTax.Illinois

(If clients do not have a login they must create an account on <a href="maytax.Illinois.gov">mytax.Illinois.gov</a> by clicking the "Sign up Now" gray button at the bottom left of the Login to MyTax Illinois box.)



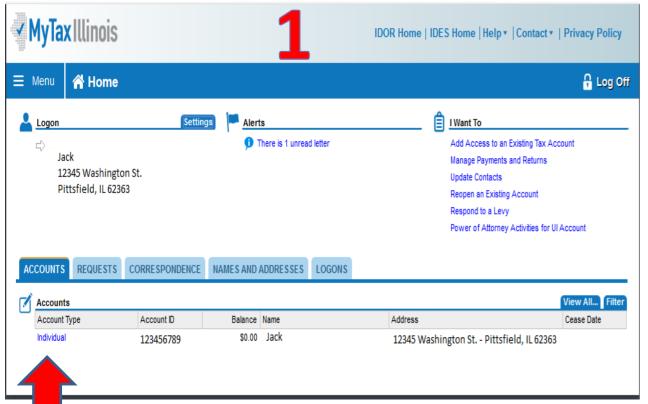
# Step #2 Allocate a contribution

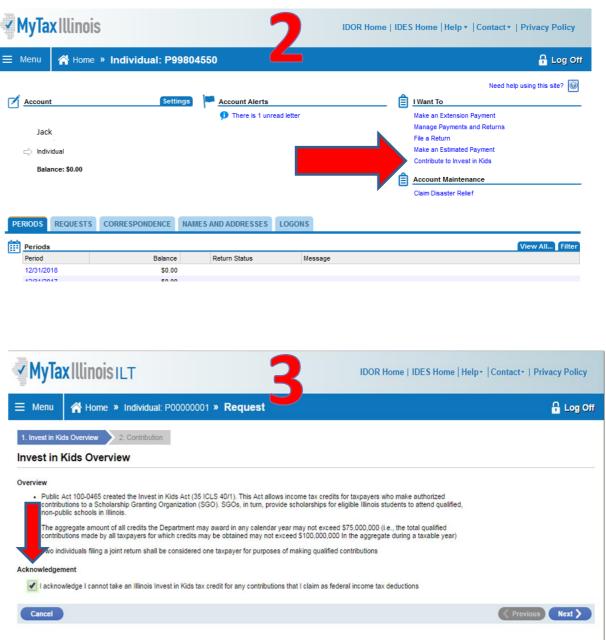
- a) Login to MyTax.Illinois
- b) Fill out SSN, your letter ID, lookup your pin# on the form. Once complete you can Log In with your new Username & Password.



# Step #2 Allocate a contribution

- c) Select "Individual" to bring up more options
- d) Select the "Contribute to Invest in Kids"
- e) Select the check box under Acknowledgement, and click on Next.

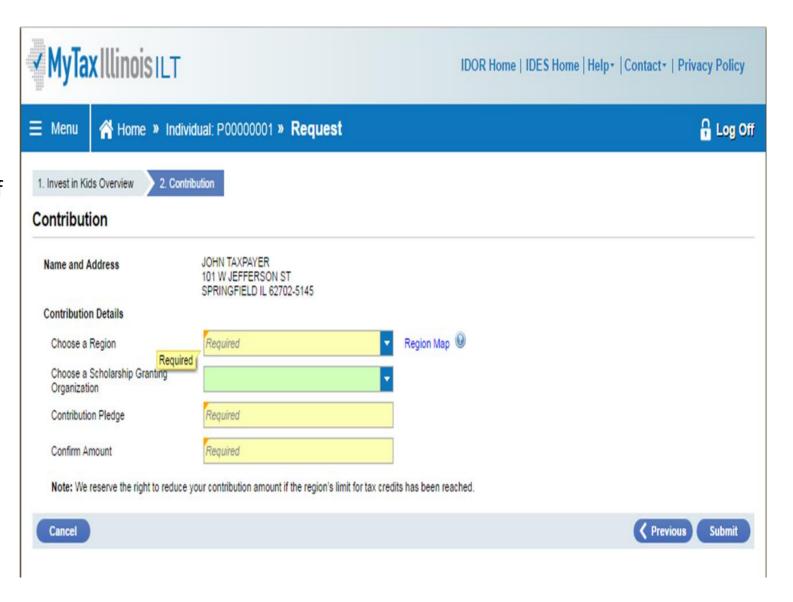




#### Step #2

#### Allocate a Contribution

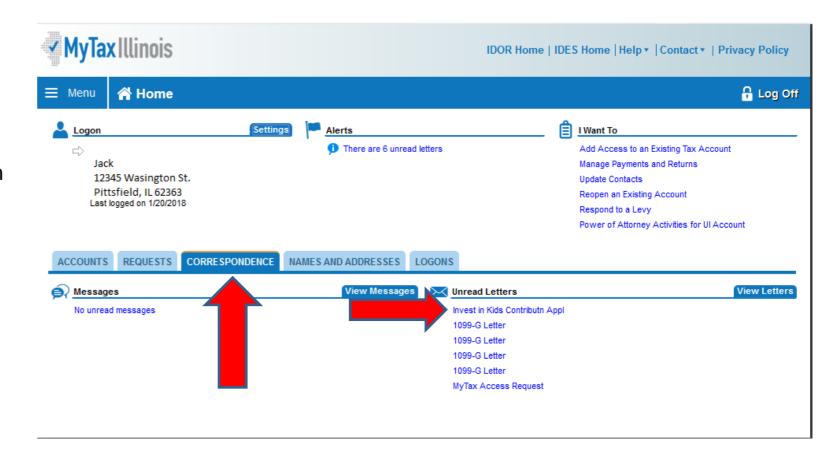
- f) Choose a region from the drop down menu.
- g) Choose "Children's Tuition Fund of Illinois" for the SGO
- h) Enter the pledge
- i) Confirm Amount and Submit.



#### Step #2 Allocate a Contribution

(A "Contribution Authorization Certificate" (or CAC) will appear in the account shortly and the contributor will receive an email confirmation.)

- j) From the home screen, select "Correspondence Tab"
- k) Next, select "Invest in Kids Contributn Appl" and the certificate will open.
- I) Save the Certificate to the computer.

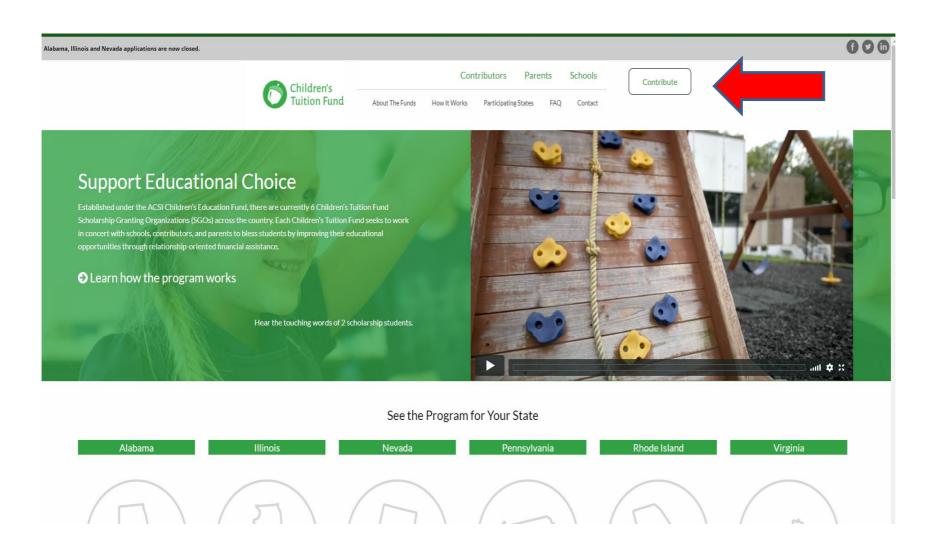


# Contribute **Step #1**

Go to the Children's Tuition Fund website via:

www.childrenstuitionfund.org

Select "Contribute"



#### Contribute

#### Step #2

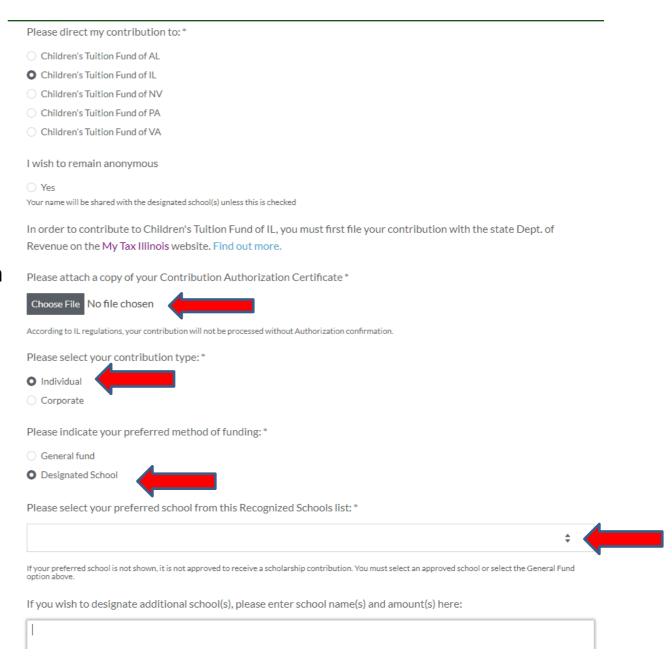
- a) Enter name, address, phone and email
- b) Select Children's Tuition Fund of IL, (more options will pop up below)
- c) In order to upload the "Contribution Authorization Certificate", click the "browse" button, then find and click on the file you saved from the mytax.Illinois.gov site and upload
- d) Select "Individual" under Contribution Type

Contribute to Children's Tuition Fund!  Your contribution helps deserving students attend the schools of their choice. Thank you for helping children reach their dreams!		
Name*	Last Name	
Address*		
City	State	‡ ZIP Code
Phone		2.1 535
Email *  You will receive an email confirmation upon submission.		
Yes, I want to redirect part of my state tax lia	Contribution ability to provide scholarsh als of their choice!	hips for students to
Please direct my contribution to: *  Children's Tuition Fund of AL  Children's Tuition Fund of IL  Children's Tuition Fund of NV  Children's Tuition Fund of PA  Children's Tuition Fund of RI  Children's Tuition Fund of VA		
Contribut	ion Details	
Contribution Method: *  O Credit Card O Direct debit Check	Marketable Securities (S	ecurity Transfer)

#### Contribute

#### Step #3

- a) Select "Designated School" to contribute Grace Christian Academy
- a) Below this section, enter the contribution details (the amount you originally entered on the MyTax.Illinois.gov site)
- b) Select & complete your payment method
- c) Submit





#### For more information:

Addey Vaters, Administrative Assistant Children's Tuition Fund of Illinois 719-867-0247 Addey\_Vaters@ACSI.org